CALL FOR APPLICATIONS FOR THE POSITION OF CHIEF OF PARTY BASED IN GAROUA.

Context and rationale:

PSI and its local affiliates manage malaria control programs in 32 countries and are world leaders in malaria control implementation delivering 42 million treated mosquito nets and almost 19 million quality-assured ACTs for confirmed malaria cases in 2016. PSI also supports national Ministries of Health to scale up malaria diagnosis especially in the private sector and to improve tracking of malaria patients through surveillance and health information systems, especially DHIS2.

The Cameroon Association for Social Marketing (ACMS) affiliated to PSI is seeking an experienced, dynamic and results-driven Chief of Party (COP) to facilitate the scale up of the USAID/PMI-funded IMPACT MALARIA project, advancing progress in malaria service delivery. This COP will be responsible for ensuring technical rigor and the timely implementation of malaria service delivery activities in Cameroon. We are looking for candidates with significant leadership, management and technical malaria experience.

Place of work: Garoua

Type of contract: Fixed-term contract

Date of start of employment: 1st September 2018

Position level: 12th category, level G11 of tertiary sector II of the National Collective Agreement on Trade

Job Description:

Under the supervision of the Executive Director, the Chief of Party you will be responsible for the overall development, management (financial, administrative, and programmatic), and representation of Impact Malaria. You will perform the following functions:

1. **Technical Oversight of the Impact Malaria Project**

   - Serve as the technical focal point for engaging in policy dialogue with the NMCP centrally on key issues relevant to malaria service delivery activities, which include public sector case management, Malaria in Pregnancy, SMC, etc.
   - Provide regular updates to the PSI/Washington backstopping and core technical teams on technical implementation of activities.
   - Ensure that activities are implemented according to technical guidance from USAID and global best practices.
   - Coordinate technical assistance from sub-contractors to achieve workplan deliverables.
2. Project Leadership

- Act as the project’s primary representative with the USAID Mission, international and regional partners, and host-country government officials.
- Foster relationships with the implementing partners of the PMI-funded interventions to maximize synergy.
- Serve as the focal point for engaging in policy dialogue with the MOH at central and local levels, in conjunction with donors on key issues relevant to increasing uptake for malaria treatment services.
- Represent PSI/Cameroon and all Impact Malaria partners in interactions with donors and government, NGO and private sector partners in Cameroon.

3. Program Implementation, Monitoring, and Evaluation

- Provide overall oversight of the project and maintain effective and regular communication with the core team, implementing partners, and government entities.
- In collaboration with the project technical team, develop project workplan and ensure performance indicators and targets are met, as well as timely completion of activities against workplan deadlines.
- Contribute to the development of quarterly/annual programmatic reports and weekly progress updates for the project.
- Assist the core team with the production and dissemination of knowledge products.

4. Personnel, Financial, and Administrative Management

- Supervise project technical staff, including the Deputy Chief of Party (DCOP), technical line managers, administrative and finance staff, ensuring that they are successfully managing project activities and achieving deliverables.
- Oversee compliance with the goals set in the contract and with USAID regulations and PSI policies and systems.
- Ensure sound financial management including programmatic, budgeting, spending, projections and monitoring of payments.
- Ensure recruitment and performance management of all Impact Malaria staff in-country.
- Assist the Country Representative with other duties as necessary.

Skills, qualifications and professional experience required

- You have a medical degree, or a Master’s degree in public health, social sciences, or a development related degree.
- You have at least 10 years of experience in managing or implementing USAID projects of similar scope, and preferably in Africa.
- You have at least seven years of supervision experience.
- Experience and technical knowledge in malaria and/or infectious disease programming.
- Ability to interact with and lead a broad range of governmental and non-governmental actors and institutions across sectors.
- You have at least eight years of experience living or working in a developing country.
- You have demonstrated strong leadership, communications, and interpersonal skills.
- You have demonstrated experience working with host country government.
- You are fluent in English and French.
- References will be required.

Other conditions

- Strong skills and experience in all aspects of program cycle management – design and development, implementation, and monitoring and evaluation.
- Demonstrated technical expertise in malaria case management
- Proven coaching, facilitation, and communication skills.
- Outstanding French language skills, both spoken and written.
- Excellent knowledge of U.S. Government approaches and regulations
- Minimum of seven years management experience on large, complex, and multifaceted donor-funded projects

Application form

1) A letter of motivation;
2) A detailed curriculum vitae (CV) according to the form available on the site: http://www.acms-cm.org;
3) Photocopies of diplomas required. A verification of the diplomas will be carried out for the successful candidate.
4) Documents justifying the candidate’s experiences.

Where to deposit your application:

Applications should be deposited in sealed un marked envelope with the mention:
"Candidature for the position of Chief of party based in Garoua"

1. At ACMS headquarters in Yaoundé located in the Mballa II district at Dragages. Tel: 222 29 92 24
2. At the Regional Office in Garoua located in the Marouaré quarter behind the great mosque of Pompouré, Tel: 222-27-20-02
3. At the Maroua office located in the DOUGGOI-Maroua district Tel: 655 82 84 84
4. At the Ngaoundéré office located in the Administrative district Tel: 690 12 46 66
5. At the Regional Office in Douala located in the Ndogbati neighborhood (Carrefour Agip) next to Maison du cycle Tel: 233-41-11-12
6. At the Regional Office in Bamenda: COW STREET -NKWEN Tel: 233-36-20-79

Applications are also receivable by e-mail at contact@acms-cm.org
NB: Deadline for the admissibility of applications: 18th July 2018

STATUS
- Exempt

PSI is an Equal Opportunity Employer and encourages applications from qualified individuals regardless of actual or perceived race, religion, color, sex, age, national origin, disability, sexual orientation, marital status, personal appearance, matriculation, political affiliation, family status or responsibilities, gender identity or expression, pregnancy, childbirth, related medical conditions or breastfeeding, genetic information, amnesty, veteran, special disabled veteran or uniform service member status or employment status.

Female and male candidates are strongly encouraged to apply and only shortlisted candidates will be contacted.

ACMS reserves the right to recruit at a lower level or on the basis of a modified job profile.

Done at Yaounde, 3 July 2018

The Executive Director

Godlove Ntaw