

## CALL FOR APPLICATIONS FOR THE POSITION OF ACMS CONSULTANT DRIVER

### Background and rationale

*The Cameroon Association for Social Marketing (ACMS) is seeking to recruit a Consultant Driver for the Program to Access Reproductive Health Services (PAS-SR).*

*The Program to Access Reproductive Health Services (PAS-SR) through the Social Franchise innovative strategy under the **Profam** Label in the northern part (Adamawa, North, Far-North) and the East of Cameroon aims to improve access, equity, quality and cost-effectiveness to reproductive health products, thereby improving the health and quality of life of the most destitute and underserved persons.*

*It aims to contribute to the reduction of maternal mortality in intervention areas through increased use of better quality services for reproductive health.*

*PAS-SR is a Development Program of the Republic of Cameroon co-funded by the Federal Republic of Germany through Kfw.*

**Duty station: Garoua**

**Type of contract: Consulting Contract**

**Date of assumption of duty: August 2019**

### Duties and responsibilities

Under the supervision of the Regional Coordinator of the North, the Consultant Driver will have the following main duties and responsibilities:

- Drive the Association's vehicles in urban and rural areas within the framework of organized missions;
- Carry out a periodic inspection and diagnosis of the vehicle placed at your disposal;
- Carry out repairs for basic vehicle breakdowns;
- Monitor repair of the vehicle entrusted to an authorized garage;
- Keep and update a daily vehicle maintenance log book;
- Carefully manage the fuel put at your disposal;
- Fill out a refueling form in an orderly manner;
- Prepare mission reports and monthly reports;
- Perform any other task assigned by to you by hierarchy.

### Qualifications and professional experience required

- Be at least 25 years old;
- Hold a **GCE O-Level or BEPC**;
- Hold at least a **category B driving license**;
- Have at least **3 (three) years of relevant professional experience**;
- Experience working with NGOs as a Driver would be an asset;
- Proven working experience in the Program's area of intervention would be an asset;
- Skills in motor mechanics would be an asset;

Siège social  
BP 14025 Yaoundé  
Tél. : (237) 222 209 224  
Tél. : (237) 222 219 419

Agence du Littoral  
B.P. : 4989 Douala  
Tél. : (237) 233 411 112

Agence du Nord-Ouest  
B.P. : 863 Bamenda  
Tél. : (237) 233 362 079

Agence du Nord  
BP 858 GAROUA  
Tél. : (237) 222 272 002

Sous-bureau de l'Adamaoua  
Ngaoundéré  
Tél. : (237) 242 007 7 94

Sous-bureau de  
l'Extrême-Nord Maroua  
Tél. : (237) 242 008 279

Sous-bureau de l'Ouest  
Bafoussam  
Tél. : (237) 222 209 224  
Tél. : (237) 222 219 419

Email : [cm\\_contact@acms-cm.org](mailto:cm_contact@acms-cm.org)  
[www.acms-cm.org](http://www.acms-cm.org)



- Be fluent in English or French and have sufficient mastery of the other language;
- Have good computer knowledge.

**Application file:**

- 1) A motivation letter;
- 2) A detailed curriculum vitae (CV) following the form available for this purpose on the website; <http://www.acms-cm.org>;
- 3) Photocopies of required certificates;
- 4) A photocopy **of a valid identification document**;
- 5) Photocopies of **documents justifying the candidate's experience** (Attestations of internship and employment, work certificate or any other relating document).

**Submission of files**

The complete files should be submitted in an anonymous envelop with the mention: **"Application for the position of PAS-SR Consultant Driver, ACMS"**.

1. At ACMS headquarters in Yaounde located at Dragages in the Mballa II neighborhood. Tel/Fax: 222 20 92 24
2. At the regional office in Garoua located at *quartier route aéroport, carrefour sept*, next to the North regional highways and traffic police station Tel: 222 27 20 02
3. At the Maroua Liaison Office located in the Dougoï neighborhood, Tel: 655 82 84 84 / 656 20 03 12
4. At the Ngaoundere Liaison Office located in the Administrative neighborhood, Tel: 690 12 46 66 / 693 42 25 57
5. At the Regional Office in Douala located in the Ndogbati neighborhood (Carrefour Agip) next to Maison du cycle, Tel: 333 -41 -11 -12
6. At the Regional Office in Bamenda located at COW STREET-NKWEN Tel: 333 36 20 79 / 691 60 26 98

**NOTE: Deadline for submission of files: Wednesday, 3<sup>rd</sup> july 2019.**

**Female applications are strongly encouraged and only shortlisted candidates will be contacted.**

**ACMS reserves the right to recruit at a lower level or on the basis of a modified job profile.**

**Yaoundé, 19th June 2019**

**The Acting Executive Director**



**Annie Michèle MABALLY**

*Handwritten initials in blue ink.*