CALL FOR APPLICATIONS FOR THE POSITION OF ACMS CONSULTANT DRIVER

Background and rationale

The Cameroon Association for Social Marketing (ACMS) is seeking to recruit a Consultant Driver for the Program to Access Reproductive Health Services (PAS-SR).

The Program to Access Reproductive Health Services (PAS-SR) through the Social Franchise innovative strategy under the Profam Label in the northern part (Adamawa, North, Far-North) and the East of Cameroon aims to improve access, equity, quality and cost-effectiveness to reproductive health products, thereby improving the health and quality of life of the most destitute and underserved persons.

It aims to contribute to the reduction of maternal mortality in intervention areas through increased use of better quality services for reproductive health.

PAS-SR is a Development Program of the Republic of Cameroon co-funded by the Federal Republic of Germany through Kfw.

Duty station: Garoua
Type of contract: Consulting Contract
Date of assumption of duty: August 2019

Duties and responsibilities

Under the supervision of the Regional Coordinator of the North, the Consultant Driver will have the following main duties and responsibilities:

- Drive the Association's vehicles in urban and rural areas within the framework of organized missions;
- Carry out a periodic inspection and diagnosis of the vehicle placed at your disposal;
- Carry out repairs for basic vehicle breakdowns;
- Monitor repair of the vehicle entrusted to an authorized garage;
- Keep and update a daily vehicle maintenance log book;
- Carefully manage the fuel put at your disposal;
- Fill out a refueling form in an orderly manner;
- Prepare mission reports and monthly reports;
- Perform any other task assigned by to you by hierarchy.

Qualifications and professional experience required

- Be at least 25 years old;
- Hold a GCE O-Level or BEPC;
- Hold at least a category B driving license;
- Have at least 3 (three) years of relevant professional experience;
- Experience working with NGOs as a Driver would be an asset;
- Proven working experience in the Program's area of intervention would be an asset;
- Skills in motor mechanics would be an asset;
• Be fluent in English or French and have sufficient mastery of the other language;
• Have good computer knowledge.

Application file:
1) A motivation letter;
2) A detailed curriculum vitae (CV) following the form available for this purpose on the website; http://www.acms-cm.org;
3) Photocopies of required certificates;
4) A photocopy of a valid identification document;
5) Photocopies of documents justifying the candidate’s experience (Attestations of internship and employment, work certificate or any other relating document).

Submission of files
The complete files should be submitted in an anonymous envelop with the mention: "Application for the position of PAS-SR Consultant Driver, ACMS".

1. At ACMS headquarters in Yaounde located at Dragages in the Mballa II neighborhood. Tel/Fax: 222 20 92 24
2. At the regional office in Garoua located at quartier route aéroport, carrefour septi, next to the North regional highways and traffic police station Tel: 222 27 20 02
3. At the Maroua Liaison Office located in the Dougoï neighborhood, Tel: 655 82 84 84 / 656 20 03 12
4. At the Ngaoundere Liaison Office located in the Administrative neighborhood, Tel: 690 12 46 66 / 693 42 25 57
5. At the Regional Office in Douala located in the Ndogbatî neighborhood (Carrefour Agip) next to Maison du cycle, Tel: 333 -41 -11 -12
6. At the Regional Office in Bamenda located at COW STREET-NKWEN Tel: 333 36 20 79 / 691 60 26 98

NOTE: Deadline for submission of files: Wednesday, 3rd July 2019.

Female applications are strongly encouraged and only shortlisted candidates will be contacted.

ACMS reserves the right to recruit at a lower level or on the basis of a modified job profile.

Yaoundé, 19th June 2019

The Acting Executive Director

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